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| Date :…../…../20… Issue Number:…….  **TO THE INSTITUTE OF GRADUATE PROGRAMS**  The Dissertation of the Ph.D student, whose name, surname and program are written below, has been accepted by the supervisor with the attached thesis submission form, and it is recommended that the thesis jury be formed from the following Faculty Members to hold the examination.  I hereby submit to your information.  Head of the Department  Signature |
| |  |  | | --- | --- | | **Student’s Name and Surname:**……………………… | **E-Mail:**………………………… | | **Student Number:**………………………… | **Phone:**………………………… | | **Department:**………………………… | | | **Title of Thesis:** | |   **Supervisor Info;**  Title, Name and Surname : ………………….…………………………… Signature : ……………… |
| Jury:  five members  seven members   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **No** | **Title, Name, Surname** | **Department** | **Institution and Department/ GSM / E-MAIL** | **Explanations** | | **1.** |  |  | ………………………………..  E-Mail: …………..  gsm:……………. | Supervisor | |  |  | ………………………………..  E-Mail: …………..  gsm:……………. | Co-supervisor (if any) | | **2.** |  |  | ………………………………..  E-Mail: ………….. gsm:……………. | Thesis Monitoring Committee | | **3.** |  |  | ………………………………..  E-Mail: …………..  gsm:……………. | | **4.** |  |  | ………………………………..  E-Mail: …………..  gsm……………. | Member from another University | | **5.\*** |  |  | ………………………………..  E-Mail: …………..  gsm……………. | | **6.** |  |  | ………………………………..  E-Mail: …………..  gsm……………. | Member from another University | | **7.\*** |  |  |  |  | | **SUBSTITUTE MEMBERS** | | | | | | **1.** |  |  | ………………………………..  E-Mail: …………..  gsm:……………. | Member from KBU | | **2.** |  |  | ………………………………..  E-Mail: ………….. gsm:……………. | Member from another University |   **\* To be filled in case the jury is composed of 7 people.**  **\*\*** **If one of the members of the Thesis Monitoring Committee has been selected from another University, this member must be selected from within the University.**  **NOTE: If the jury consists of 5 people, at least 7 names, if it consists of 7 people, at least 9 names must be declared.** |
| **Attachment :** The summary of the report prepared by the student (It should include only the work done during the semester and the work to be done in the next semester).  **NOTE:** The meetings should be held twice a year and there should be at least 5 months between them. |