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| Date :…../…../20… Issue Number:…….**TO THE INSTITUTE OF GRADUATE STUDENTS** The thesis proposal of the MA&MSc student, whose name, surname and program are written below, has been accepted by the supervisor with the attached Thesis Proposal Form, and it is recommended that the thesis jury be formed from the following Faculty Members to evaluate and examine the thesis.Kindly submitted to your necessary action. Head of the DepartmentSignature

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| **Student’s Name and Surname:**………………………… | **E-Mail:**………………………… |
| **Student Number:**………………………… | **Telephone Number:**………………………… |
| **Department:**………………………… |
| **Title of Thesis: ………………………………..** |

**Supervisor Info;**Title, Name and Surname : ………………….…………………………… Signature : ………………**Similarity: %....** (Turnitin Result)**Suitable?: Yes** (Student can send his/her thesis to the jury members)  **Correction needed** |
| Jury: [ ]  three members [ ]  five members

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|  | **Title, Name, Surname** | **Department** | **Institution and Department/ GSM / E-MAIL** | **Explanations** |
| **1.** |  |  | E-Mail: ………….. gsm:……………. | Supervisor |
| **4.**\* |  |  | E-Mail: ………….. gsm:……………. | Co-supervisor (if any) |
| **2.** |  |  | E-Mail: ………….. gsm:……………. | Member(s) from KBU  |
| **5.**\* |  |  | E-Mail: ………….. gsm:……………. |
| **3.** |  |  | E-Mail: ………….. gsm……………. | Member from another University |
| **SUBSTITUTE MEMBERS** |
| **1.** |  |  | E-Mail: ………….. gsm:……………. | Member from KBU  |
| **2.** |  |  | E-Mail: ………….. gsm:……………. | Member from another University  |

 **\* To be filled in case the jury is composed of 5 people.****NOTE: If the jury consists of 3 people, at least 5 names must be submitted, and if the jury consists of 5 people, at least 7 names must be declared. If the jury consists of 3 members, the 2nd supervisor cannot be a Jury Member. Contact (E-Mail / Mobile Number) information must be entered correctly.** |
| **Exam Date :** ……/……/20… **Exam Time :** ………………..**Exam Venue :**……………………. | [ ]  Exam will be held online / All participants will participate online from where they are[ ]  Exam will be held half online / Only external participating faculty member will participate, other juries will participate personally. (Make an appointment with the institute for this option)[ ]  The exam will be held face to face in the Institute Meeting Hall / All Participants will attend the exam in person. (Make an appointment with the institute for this option)Make an appointment in advance for the exams to be held in the Institute Meeting Hall. |